

Task	Frequency	Week 1	Week 2	Week 3	Week 4
Inspect & Clean Door Gaskets: Wipe with warm soapy water. Check for cracks or gaps.	Weekly	[]	[]	[]	[]
Check Internal Temperature: Confirm unit is holding at 38°F or below.	Daily	[]	[]	[]	[]
Clear Drain Lines: Ensure condensate is flowing freely and pan is clear.	Monthly	[]	—	—	—
Clean Condenser Coils: Vacuum/brush bottom-mount coils to remove dust/grease.	Monthly	[]	—	—	—
Airflow Check: Ensure items (onions, sauce, etc.) are 2" away from walls/vents.	Weekly	[]	[]	[]	[]

Quarterly Professional Service Log

Schedule with your trusted service partner every 3 months.

Date	Service Company	Technician Name	Key Actions Taken
			Check refrigerant & fan motors
			Inspect electrical & thermostats
			Deep clean internal components